



## School Guidelines for a day visit to Tiritiri Matangi Island

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We look forward to welcoming you and your students to Tiritiri Matangi Island. This island is a scientific reserve and open sanctuary. The wellbeing and safety of the resident fauna and flora has to be of primary concern at all times and we have therefore laid down certain guidelines that we require you to follow.

Please ensure your students have good footwear, a raincoat, lunch, water bottle and are carrying required medication.

**Tiritiri Matangi is a Scientific Reserve. Please ensure all food is sealed in rodent proof containers (completely sealed) so both you and the Department of Conservation can be assured your gear is pest free.**

**Remember pests include invertebrates and weed seeds as well as rodents. All gear including packs, boots, socks and clothes must be free of dirt and seeds.**

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### Guidelines for Teachers Visiting Tiritiri Matangi Island

To make the most of your visit to the Island it is helpful to establish the educational aims of your trip and plan how best to achieve these.

If possible please make a preliminary visit to the Island in order to assess suitability for the work you have planned.

Please also ensure accompanying adults as well as students have been thoroughly briefed on your expectations regarding good environmental behaviour.

School groups are kept to a maximum of 85; if you wish to bring a larger group please discuss this first with both the Guiding Manager and the ferry company, 360 Discovery.

- On the day of travel please phone 0800 fantail after 7am to check if the ferry has been cancelled. Also ensure that all students, staff, teachers and parent helpers do the same.
- Prepare the students with information about the island and its birds prior to their visit. Our website is: [www.tiritirimatangi.org.nz](http://www.tiritirimatangi.org.nz) By doing this the students can gain maximum learning opportunities.
- **Guiding fee is \$2.00 per student** Guide fee is payable upon arrival at the Visitors centre. Please make cheques payable to: Supporters of Tiritiri Matangi Inc.
- Students should be placed in evenly sized groups with a teacher or helper allocated to each group before their arrival on the island ready for guiding. Prior to your visit you will be told how

many guides you will have. Our guides are all volunteers and enjoy imparting their knowledge. We ask that the accompanying adult (either teacher or parent) with each guided group takes responsibility for the management of the students in their group at all times. Any children with behavioral difficulties should be placed in a group with a teacher. If possible a teacher is to accompany the first and last groups of students being guided.

- All lunches must be packed in a lunch box or sealed plastic bag. All food scraps, lunch wrappers and drink bottles must be taken off the island as we have a 'pack in pack out' policy.
- Ensure that your students eat their morning tea and visit the toilet prior to leaving the boat as the guided walk takes approximately one and a half hours on the Wattle track and two hours on the Kawerau track.
- Teachers and parents need to closely supervise that there are no running or ball games at the lighthouse area at lunchtime or down on the beaches. There are many birds which could easily be disturbed or injured.
- Most guided walks finish between 12 and 1pm, please plan something for the students to do after lunch and before the boat goes. This could include worksheets from our Education Resource Kit or found on the internet by doing a search for "tiritiri matangi; student activities", a walk down to the beach to look at the rocky shore, more bird watching focusing on their bird of choice or helping to do a beach clean up – they will learn what happens to the rubbish thrown onto the streets in Auckland!!
- There is a souvenir shop on the Island. We have cold drinks as well as gifts from 50c upwards. We are very happy for the children and their parents to come and have a look around. All money spent in the shop comes directly back to support the island. We accept cash, visa and eftpos. We also provide free tea and coffee for the adults.
- No whistles are to be used on the Island as a means of coordinating children
- Health and safety requirements are the responsibility of the school.
- Department of Conservation Environmental care code is to be followed.

We thank you for your co-operation as this will ensure a safe and happy learning environment for everyone involved.

### ***Supporters of Tiritiri Matangi Island Inc***

We look forward to seeing you on the island.

**Mary-Ann Rowland**

Guiding & Shop Manager

Supporters of Tiritiri Matangi Inc.

Private Bag

Auckland Mail Service Centre 1142

Email: [manager@tiritirimatangi.org.nz](mailto:manager@tiritirimatangi.org.nz)

Phone / Fax +64 (9) 476 0010



Please complete and return by **Fax 4760010** one month prior to visit.

**I agree with the conditions outlined above and have explained them to all students, parents and teachers regarding the visit of our school to Tiritiri Matangi Island.**

Name of School: \_\_\_\_\_

Organiser's name and signature: \_\_\_\_\_

Contact telephone number: Daytime \_\_\_\_\_ Evening \_\_\_\_\_

Mobile \_\_\_\_\_

Date of Travel: \_\_\_\_\_ Departure time off Island: \_\_\_\_\_

Preliminary visit to the Island: Yes \_\_\_\_\_ No \_\_\_\_\_

The focus of your visit: \_\_\_\_\_

Learning outcomes you wish to achieve: \_\_\_\_\_

How did you find out about Tiritiri Matangi? \_\_\_\_\_

Number of students: \_\_\_\_\_ Age Level: \_\_\_\_\_

Number of Teachers / Staff: \_\_\_\_\_

Number of Parent helpers: \_\_\_\_\_

GUIDED WALK \$2.00 per student YES \_\_\_\_\_ NO \_\_\_\_\_

Cheques payable to: Supporters of Tiritiri Matangi Inc

Name of Teacher in charge on the day: \_\_\_\_\_

**Please phone 0800 FANTAIL after 7am to ensure your trip is going ahead.**

Please introduce yourself to Mary-Ann Rowland, Guiding Manager, on arrival at the island wharf.

ENJOY YOUR DAY

